



September 12, 2023

Mayor Chuck Fewell  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: WWTP Improvements Project – Commonwealth PSA Amendment #7

Mayor and Board Members,

Commonwealth Engineers, Inc. has requested the attached Amendment #7 – Additional Construction Engineering and Inspection Services to be incorporated into our Professional Services Agreement for the construction phase of the WWTP. This request includes additional Construction Engineering services in the amount, not to exceed, of \$60,000 and additional Inspection services in the amount, not to exceed \$215,000 for a total change in contract price of \$275,000.

The attached document that was provided by Al Stong (Commonwealth Engineers) outlines in detail the issues that have impacted our project. The main issues being site conditions due to more trash/debris excavation and disposal, supply chain issues that led to the re-design of our generators, and design modifications/change orders throughout the early part of the construction phase.

I feel that the request that was submitted by Commonwealth Engineers, Inc. is reasonable based on the information that was provided. While the overall project has been going well for one of its size, there have been several issues that we have encountered along the way and having Commonwealth readily available has helped resolve those issues in a timely manner. If we were to simply let their funds run out and not have them available through project completion, I feel it could jeopardize the timely and successful completion of the project.

At this time, I am requesting that the Board approve PSA Amendment #7 for the additional Construction Engineering and Inspection Services with Commonwealth Engineers, Inc. in the total amount, not to exceed, of \$275,000. This will bring the updated total contract price to \$4,932,200 and no change in contract end date.

I have included Amendment #7 and the associated Amendment Request from Commonwealth for your review. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

*Wastewater Utility  
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